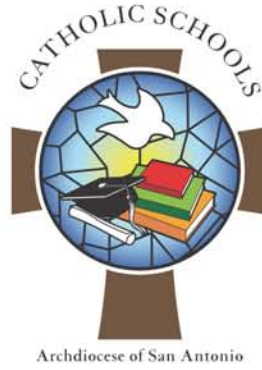


**2017-2018
APPLICATION
PROCEDURES FOR
SAN ANTONIO
CATHOLIC
HIGH SCHOOLS**



**OUR
FAMILY OF
CATHOLIC
HIGH SCHOOLS**

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**San Antonio Catholic High Schools
Unified Admissions Program**

Purpose Statement

We, the ten Catholic high schools within the Archdiocese of San Antonio, have drafted this packet to assist families as they determine the best fit for a Catholic high school for their children. We feel that within our ten schools there is a program for each and every student.

This packet serves all parents, students, school administrators, and teachers to know the basics of the application and admissions plan. In short, our goal is for 100% of our students in Catholic middle schools to attend a Catholic high school, including as many students from other educational settings as possible. **There is a Catholic high school for each student!**

Five steps for families considering a Catholic high school

Step 1: Visit and discern

• The first step is to visit high schools to learn more about their programs. Each school maintains an admissions representative, who can answer questions, and all schools' web sites provide an abundance of information. We encourage all to arrange site visits – school tours and open houses. Contact each school to determine the many ways to discern.

Step 2: Register for the High School Placement Test (HSPT) at the school of your first choice.

• On Saturday, 9 December 2017, most of the high schools offer the HSPT. We ask that families register for the test at the school of their first choice. During the HSPT administration, students can designate up to three schools to receive their test results (the testing school, and two additional).

Note that many schools offer a practice test or tutoring session for the test to help students perform at their best. Check out the schools' web sites to learn more.

Step 3: Take HSPT.

• Note that based on the schools that a student selects on the HSPT answer sheet, the high schools will request school records accordingly.

Step 4: Apply to schools, following their procedures.

• Taking the HSPT is only one step. All schools have additional admissions steps that students need to complete in order to be fully considered as a student. Please note any deadlines established by the school.

Acceptance letters sent on Friday, 2 February 2018.

• All Catholic high schools send acceptance letters on the same day, the first Friday in February.

Step 5: Register for 2018-2019 school year in Spring 2018

• Each school has a registration process in the spring, allowing a family to reserve a seat for the 2018-2019 school year. It is advisable to register in the early spring, before space becomes limited.

Steps for Catholic K-8 Schools

Step 1: Encourage students to consider Catholic education in grades 9-12.

• *All students in Catholic schools are encouraged to continue in Catholic education in grades 9-12. K-8 school teachers and administrators are asked to share our ten schools as they can, and encourage families to discern and visit schools as they can.*

Step 2: Update your records in RenWeb.

• *The Department of Catholic Schools will compile a list of names, addresses, and contact information for 8th grade families, mainly from RenWeb, to send out to all Catholic high schools in late August. If your school is not on RenWeb, please email to the Catholic Schools Office, in the DCS Office, as an attached file in late August.*

Step 3: Coordinate 8th grade tours as you see fit.

• *We encourage K-8 schools to continue this successful practice of allowing 8th grade classes to tour high schools during the regular class day, observing our schools in action and learning directly from high school students and teachers what those schools' programs included.*

Step 4: Send records in January as requested.

• *Following the HSPT date in December, high schools will notify K-8 schools of the students for which they need records. We ask that by Friday, 12 January 2018 schools send the following records: permanent record file, current 8th grade report card, and two (2) letters of recommendation.*

• Antonian College Preparatory High School •

Archdiocesan Catholic High School

6425 West Avenue
San Antonio, TX 78213
Co-educational
Contact person: Mrs. Lisa Rosenfeld
Phone: 210.344.9265 ext. 112
Fax: 210.344.9267
Email address: rosenfeld@antonian.org
Website: www.antonian.org



Open Houses/Tour Dates: 8th Grade school tours are being scheduled for the following dates through the middle school feeder schools:

- Tuesday, October 3, 2017: 9:00 a.m. - 11:00 a.m. and 1:00 p.m. - 3:00 p.m.
- Thursday, October 5, 2017: 1:00 p.m. - 3:00 p.m.
- Tuesday, October 24, 2017: 9:00 a.m. - 11:00 a.m. and 1:00 p.m. - 3:00 p.m.
- Thursday, October 26, 2017: 9:00 a.m. - 11:00 a.m.
-

Personal Family Tours: Personal tours are available daily. Please contact Lisa Rosenfeld, Director of Admissions, at rosenfeld@antonian.org or 210-344-9265 ext. 112 to schedule your tour today!

Parent Information Night and Social: Thursday, November 2, 2017 from 6:30 p.m. - 8:30 p.m.

Application Process:

1. Applicant completes and remits Antonian Application for Admission including High School Placement Test Registration Form and testing fee.
2. Applicant takes the HSPT on Saturday, December 9, 2017.
3. Applicant participates in an interview with administrative staff of Antonian.
4. Antonian requests school records and the Common Recommendation Form for each applicant who takes HSPT at Antonian from applicant's current school.
5. Applicant is notified of his/her status via postal service. Notifications are placed in the mail on February 2, 2018.

Criteria used for the admissions decisions:

1. Middle school grades (6th, 7th, 8th grades to include standardized test results)
2. Attendance record
3. Discipline record
4. Recommendation using Common Recommendation Form
5. HSPT scores
6. Interview with student

Other important dates:

- Optional HSPT Practice Test: Saturday, October 28, 2017 at 9:00 a.m. – RSVP required
- Alternate HSPT test date: Saturday January 6, 2018 at 9:00 a.m. – to accommodate those choosing Antonian as first choice but who are not able to attend on December 9, 2017

* Antonian offers scholarships ranging from \$1,000 to \$2,000 to all candidates who test at Antonian and score in the 95th percentile or higher on the High School Placement Test. This HSPT scholarship is renewable annually as long as the student remains in the top 25th percentile of his/her class and maintains a clean disciplinary record. Antonian also offers every valedictorian and salutatorian of a middle school scholarships in the amount of \$2,000 and \$1,000, respectively. These scholarships are also renewable annually as long as the student remains in the top 25th percentile of his/her class and maintains a clean disciplinary record.

• Central Catholic High School •

1403 N. St. Mary's St.
San Antonio, TX 78215
Boys (grades 9-12)
Contact person: Mrs. Bethany Herman
Phone: 210-225-6794 Ext. 217
Fax: 210-227-9353
Email address: bherman@cchs-satx.org
Website: www.cchs-satx.org



CENTRAL CATHOLIC
HIGH SCHOOL

A MARIANIST COLLEGE PREPARATORY INSTITUTION, 1852 • SAN ANTONIO, TX

8th Grade Tours:

Wednesday, October 4, 2017

Open House:

Monday, October 30, 2017

Weekly Tours:

Hosted regularly during the academic year on Tuesdays and Thursdays at 2 pm. Please contact the Enrollment Office to schedule.

Application process:

1. Applicant submits completed online application to CCHS Enrollment Office by Saturday, January 6, 2018.
2. High School Placement Test (HSPT) will be offered at CCHS on Saturday, December 9, 2017 at 9 am.
3. CCHS will request grade school records and recommendations from applicant's current school.
4. Students are notified of status after CCHS reviews records, test scores and recommendations. Notification will occur on or after February 6, 2018.

Criteria used in the admission decision:

1. Middle school grades (6th, 7th, 8th grades to include Standardized test results)
2. Attendance record
3. Discipline record
4. Teacher and/or Principal recommendations
5. HSPT scores
6. Interviews with student and/or parents

Additional HSPT dates:

Saturday, October 7, 2017 (Diagnostic HSPT)

Saturday, October 14, 2017 (Diagnostic HSPT Prep Session, English)

Saturday, October 28, 2017 (Diagnostic HSPT Prep Session, Math)

Saturday, November 11, 2017 or Saturday, November 18, 2017 (Practice HSPT Days) at 9 am

Saturday, January 13, 2017 (2nd HSPT Offered) at 9 am

Upon 8th grade graduation, Central Catholic will provide a \$1,200 scholarship for the highest ranking boy in his San Antonio Archdiocesan Middle School graduating class, if attending CCHS as a freshman, renewable every year if the student achieves a 3.5 GPA at the end of the academic year. CCHS also offers scholarships ranging from \$800 to \$1,000 to candidates (Catholic students and non-Catholic students) who take the high school placement test at CCHS, and score in the top 15 percentile on the HSPT, and attend CCHS.

• HOLY CROSS OF SAN ANTONIO •

426 N. San Felipe St.
San Antonio, TX 78228
Coeducational (Grades 6th-12th)
Contact Person: Christina Rodriguez
Phone: 210-433-2178
Fax: 210-433-2117
Email address: admissions@holycross-sa.org
Website: www.HolyCross-SA.org



Application Process:

1. Applicant completes online Application for Admission including High School Placement Test Registration Form and testing fee.
2. Applicant takes the HSPT on Saturday, December 9, 2017 at Holy Cross.
3. Applicant is interviewed if necessary.
4. Holy Cross requests school records and the Common Recommendation Form for each applicant.
5. Applicant is notified of acceptance on February 2, 2018.

Criteria used for the admissions decisions:

1. Middle school grades (6th, 7th, 8th grades to include standardized test results)
2. Attendance record
3. Discipline record
4. Recommendation using Common Recommendation Form
5. HSPT scores
6. Interview with student if necessary

Additional HSPT dates: (for prospective Holy Cross students)

- HSPT makeup Saturday, January 7, 2017 at 9:00 a.m.

Individual testing opportunities are available for applicants to Holy Cross. Call 210-433-2178 to make arrangements.

Holy Cross of San Antonio offers scholarships to high achieving students entering into the 9th grade. In order to qualify for this scholarship, students must take the HSPT at Holy Cross score in the 90th percentile or higher. The scholarship value is \$1,000 and is renewable according to our scholarship policies.

• Incarnate Word High School •

727 East Hildebrand
San Antonio, TX 78212
Girls (grades 9-12)
Phone: 210-829-3123
Fax: 210-829-3101
Email address: IWHSEnroll@uiwtx.edu
Website: www.incarnatewordhs.org



Open Houses:

Saturday, October 21, 2017 from 9:00 a.m. – 12:00 p.m.

Sunday, April 8, 2018 from 2:00 p.m. – 4:00 p.m.

Personalized family tours can be scheduled with the Office of Enrollment

Application Process:

1. Application for admissions submitted to IWHS through incarnatewordhs.org
2. Register and Attend the workshop and practice HSPT through incarnatewordhs.org before November 11, 2017. 9:00 a.m. to noon.
3. Register and Attend HSPT, High School Placement Test, through incarnatewordhs.org before December 9, 2017, 8:30 a.m. – 12:00 p.m. at IWHS.
4. IWHS will request school records and the common recommendation form from the middle school.
5. Students are notified of their status once records, recommendations, and HSPT scores are received. Notifications of Acceptance to be sent beginning February 2, 2018.

Criteria used for the admissions decision:

1. Middle school grades (6th, 7th, 8th grades to include standardized test results)
2. Attendance record
3. Discipline record
4. Two teacher common recommendation forms signed by middle school principal.
5. HSPT scores

Additional HSPT dates:

Practice HSPT - November 11, 2017 9:00 a.m.-11:30 a.m.

Make-up HSPT - January 20, 2018 9:00 a.m. -12:00 p.m. (for IWHS applicants only)

- ❖ Applicants who test at IWHS on December 9th or January 20th may be eligible for a variety of scholarships for academic or merit, including renewable scholarships for Valedictorian and Salutatorian.

• St. John Paul II Catholic High School •

Archdiocesan Catholic High School

6720 FM 482

New Braunfels, TX 78132

Co-ed

Contact person: *Kim Lehmann Gonzalez*

Phone (830) 643-0802

Fax: 830-643-0806

Email address: *klgonzalez@johnpaul2chs.org*

Website: *www.johnpaul2chs.org*



Open House: Saturday, 21 October 2017, 9:00 a.m. – 1:00 p.m.

Tours throughout October – Check Website

Application Process:

1. "St. John Paul II Application for Admissions" to be completed by applicant online.
2. Applicants register for the High School Placement Test (HSPT) online through school web site.
3. Applicants take the HSPT.
4. HSPT results mailed to applicant and applicant's middle school two to three weeks after testing date.
5. SJPII will conduct some interviews of applicants.
6. St. John Paul II will request school records and recommendation from applicant's current school.
7. Students are notified of their status once records, recommendations, and HSPT scores are received. Date of notification is 2 February 2018.

Criteria used for the admissions decision:

1. Middle school grades (6th, 7th, 8th grades and Standardized test results)
2. Attendance record
3. Discipline record
4. Teacher and/or Principal recommendations
5. HSPT scores
6. Interviews with student and/or parents

Additional HSPT dates: Spring 2018 (TBA – contact school office to register)

- ❖ Applicants who test at SJPIIHS on December 9th will be eligible to qualify for a variety of scholarships for academic merit.

• Our Lady of the Hills Regional Catholic School •

235 Peterson Farm Road
Kerrville, TX 78028

Co-ed

Contact person: Mrs. Judy Priour or
Mrs. Susie McCalla

Phone: 830-895-0501

Fax: (830) 895-3470

Email address: priour@ourladyofthehills.org
mccalla@ourladyofthehills.org

Website: www.ourladyofthehills.org



Admissions:

All student applicants must have satisfactorily completed the previous grade level. The applicant is accepted on the basis of his/her previous academic performance (grades and standardized test scores), recommendation of the principal, promise of future development and his/her desire to profit from the moral, spiritual, academic and physical programs offered by the school. In some cases, a personal interview with the applicant and his/her parents is required. An application for ninth grade admission must be completed and filed with the school. All applicants for ninth grade admission must take the High School Placement Test (HSPT) as a requirement for admission. OLH admits students without regard to race, creed, color, gender, or national origin. As a general rule, no student will be allowed to repeat a grade level upon entering OLH. Admission of students from foreign schools must be determined by the principal. Dual enrollment with non-accredited schools is not allowed.

The High School Placement Test will be administered on January 13, 2018.

Transfer Students:

A transfer student may be required to take an entrance examination. The applicant must have sent to the school an official transcript of credits from the high school last attended and a letter of recommendation from his/her previous school's principal and/or major teacher. As a general policy, no transfer student will be allowed to repeat a grade level upon entering OLH.

• Providence Catholic School •

1215 N. St. Mary's Street
San Antonio, TX 78215

All Girls – Grades 6 through 12

Contact: Monica Rosales-Jones - Admissions Director

Phone: 210-224-6651, ext. 210

Fax: 210-224-9242

Email address: mrosales-jones@providencehs.net

Website: www.providencehs.net

PROVIDENCE
THE COLLEGE PREPARATORY SCHOOL FOR GIRLS GRADES 6-12



A commitment to Catholic education by the Sisters of Divine Providence since 1951

8th Grade Tours: By Appointment. Call Mrs. Rosales-Jones.

Open Houses:
Thursday, October 19, 2017 (5:00- 7:00pm)
Thursday, January 18, 2018 (5:00 – 7:00pm)
Thursday, April 19, 2018 (5:00 – 7:00pm)
Saturday, June 9, 2018 (1:00 – 3:00pm)

Practice HSPT: November 9, 2017 at 4:30 p.m.

HSPT & MSPT: December 9, 2017 at 8:30 a.m.

Application Process:

1. Application for Admissions form to be completed by applicant (*available online*)
2. Applicants register for the High School Placement Test (HSPT) and Middle School Placement Test (MSPT) (*available online*)
3. Applicants take the HSPT or MSPT at Providence Catholic School (Providence)*
4. HSPT & MSPT results are mailed to applicant and applicant's current school
5. Providence will request school records and recommendation from applicant's current school
6. Students are notified of their status once records, recommendations, and HSPT or MSPT scores are received. Notification Date: February 2018.

Criteria Used for the Admissions Decision:

1. Current Grade Report Card
2. Most Recent Standardized Test Scores (i.e. Stanford, Iowa, TAKS)
3. Attendance Record
4. Discipline Record
5. Teacher and/or Principal Recommendations
6. HSPT or MSPT Scores
7. Interview with Student and Parents/Legal Guardians may be requested

*Students who take the HSPT or MSPT at Providence on December 9, 2017 may be eligible for Academic or Merit Scholarships. More scholarship information can be found at www.providencehs.net.

• St. Anthony Catholic High School •

3200 McCullough Ave.
San Antonio, TX 78212

Co-ed

Contact person: Melissa Mayor

Email address: mmayor@uiwtx.edu

Phone: 210-832-5632

International Admissions: 210-832-5635

Fax: 210-832-5633

Website: www.sachs.org



Open House: Wednesday, November 8, 2017 from 5:00pm-7:00pm

HSPT Prep and Practice Workshop: Saturday, October 28, 2017 from 9:00am-11:30am

HSPT Test: December 9, 2017 from 9:00am-12:30pm

Personalized Family Tours are available upon request.

Application Process:

1. Complete application online.
2. Applicants take the High School Placement Test (HSPT) December 9, 2017 9am – 12:30pm.
3. HSPT results mailed to applicant and applicant's middle school.
4. St. Anthony will conduct interviews for all applicants.
5. St. Anthony Catholic High School will request school records and recommendation from applicant's current school.
6. Students are notified of their status once records, recommendations, and HSPT scores are received.

Criteria used for the admissions decision:

1. Middle school grades (6th, 7th, 8th grades to include Standardized test results)
2. Attendance record
3. Discipline record
4. Teacher and/or Principal recommendations
5. HSPT scores
6. Interviews with student and parents

St. Anthony Catholic High School (SACHS) offers scholarships to all candidates who test at St. Anthony Catholic High School and score in the 90th percentile or higher on the HSPT. SACHS also offers every valedictorian and salutatorian of middle schools scholarships for every year they attend SACHS.

• St. Gerard Catholic High School •

521 South New Braunfels
San Antonio, TX 78203
Phone: 210-533-8061
Fax: 210-533-3697

stgerardsa.org
facebook.com/stgroyals
instagram.com/stgroyals
twitter.com/stgroyals



Application Process:

1. Take the High School Placement Test (HSPT) at St. Gerard Catholic High School on December 9, 2017.
2. HSPT results will be mailed to the applicant and the applicant's current middle school.
3. Students will complete an application packet and interview with Administrator(s) from St. Gerard Catholic High School.
4. St. Gerard Catholic High School will request school records from applicant's current school.
5. Letters of acceptance are sent to students after interviews and complete review of records, test scores, and recommendations.
6. Students will be notified of status on or after February 2, 2018.

Criterion used for the admissions decision:

1. Middle School Grades (6th/ 7th / 8th grades to include standardized test results)
2. Attendance records
3. Discipline records
4. Teacher and/or Administration recommendations
5. HSPT scores
6. Completed Application Packet
7. Interview with student

Practice HSPT Dates will be sent directly to middle schools.

Make-up HSPT Date: January 13, 2018

Additional HSPT Testing Dates: By appointment only

San Antonio Catholic High Schools

Confidential Recommendation for Incoming Freshmen

Dear Middle School Administrator,

The student named here has expressed a desire to attend a Catholic high school. To assist us in evaluating this student's potential for success, we are asking for a minimum of two recommendations for the student to include **Mathematics** and **English** teachers. Please complete this form. Upon request of the school at which this student is applying, please return this form along with a copy of the student's transcript reflecting at least grades six and seven and the first semester eight grade report card. **This form will be for admissions purposes only and will not become part of the applicant's permanent file. The completed form will not be made available to anyone (including the student and/or his/her parents) outside the admissions committee.**

Student's Last Name _____ *First Name* _____ *Middle Initial* _____

Parent (Guardian) Name _____

High School at which this student took the High School Placement Test

1. The academic rank/position of this student at your school is:
_____ Lower Third _____ Middle Third _____ Upper Third
2. Has this student ever had any disciplinary issues? If so, please explain.

Recommendation:	<i>• Not Recommended</i>	<i>• Without Enthusiasm</i>	<i>• Recommended</i>	<i>• With Enthusiasm</i>
<i>For Academic Promise</i>	_____	_____	_____	_____
<i>For Character and Personal Promise</i>	_____	_____	_____	_____
<i>Overall Recommendation</i>	_____	_____	_____	_____

4. Please indicate how long you have known this student. _____

5. Evaluation: Please include whatever other pertinent information (academic or personal characteristics) you feel will assist us in best accommodating his/her needs. You may use the back of this sheet or attach one of your own. This form should be reviewed and signed by the principal before mailing.

Please contact me at phone number _____ for further evaluation.

Signature _____ Title-Subject Taught _____ Date _____

Name of School _____ Principal's Signature _____

**Catholic High Schools of the Archdiocese of San Antonio
Certification of Eighth Grade Students to Enter Catholic High School**

I. School Requesting Final Transcript, Immunization Records, and Certification

Name of School

<i>Address</i>	<i>City</i>	<i>State</i>	<i>Zip</i>
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II. School From Which Records and Certification are Requested

Name of School _____

III. All Records Request

The students listed below (or attached) have been accepted to and are registered as freshmen for the _____ school year.

IV. Certification by Grade/Middle School

As an authorized representative of the school named above, I hereby certify that each of the above named students:

- a. has had no suspendable offense during the second semester
- b. has completed the eighth grade and is eligible to enter the ninth grade; and
- c. the student is clear of all financial obligations to the school.

<i>Signature</i>	<i>Printed Name</i>	<i>Date</i>
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Please attach a separate sheet per student if necessary.

Parental permission is no longer required when records are requested by authorized school personnel.
(Family Education Rights and Privacy Act, Final Rule on Educational Records, Federal Register, June 17, 1976. Vol. 41, No 118, Page 24673)